



East Longmeadow Recreation Department Community Event Volunteer Form

Thank you for your interest in volunteering! Please complete the information below.

Volunteer Information

Name: _____

Phone: _____

Email: _____

Organization/School (if applicable): _____

Examples: East Longmeadow High School, Boy Scouts, Girl Scouts, National Honor Society, local business, church group, community organization, etc.

Emergency Contact: _____

Emergency Contact Phone: _____

Event Information

Event Name: _____

Event Date: _____

Volunteer Preferences

Please check any areas you are interested in helping with:

- ☐ Event Setup
- ☐ Registration/Check-In
- ☐ Activity Assistance
- ☐ Food & Refreshments

- ☐ Parking/Traffic Assistance
- ☐ Event Cleanup
- ☐ Other: _____

Availability

Arrival Time: _____

Departure Time: _____

Acknowledgment

I understand that I am volunteering at my own discretion and agree to follow the instructions of Recreation Department staff while participating in this event.

Volunteer Signature: _____ **Date:** _____

Parent/Guardian Signature (if volunteer is under 18): _____
Date: _____

Questions?

If you have any questions about volunteering or this event, please contact:

James Bell

Email: james.bell@eastlongmeadowma.gov

Completed volunteer forms may be emailed to James Bell at james.bell@eastlongmeadowma.gov or dropped off at the Recreation Office prior to the event.